



Disciplinary Procedures and Expected Conduct

The following procedures will be implemented to help improve any discipline problems:

1. If any child becomes disruptive, he/she will be redirected to a new lesson or activity that will interest the child. However, if the situation cannot be remedied, the child will be asked to sit in the thinking chair. This time is for the child to reflect upon his/her behavior and relax. He/she will be separated from the class during this time to allow time for the child to calm down.
2. Each child has the opportunity to discuss his/her feelings and behavior on a continuous basis with the directresses and staff to help clarify any situation.
3. If a child exhibits forceful behavior, the child will be supervised by an adult in a room separate from the other children in order to prevent him/her from hurting himself or the other children.
4. The staff will never deny a child food, toilet, or nap privileges as a form of discipline.
5. The staff will never use physical, humiliating, or frightening discipline towards any child.
6. Severe and continuous behavior problems will result in a parent/directress conference to discuss possible solutions and goals to resolve the situation. A probationary period of 15 school days will take place in order to allow time for the solutions to take effect and the goals to be achieved. A second conference will take place at the end of the probationary period to discuss the outcome. If at the time of the second conference the child continues to have disciplinary problems, Montessori Children's Academy reserves the right to expel the child.
7. According to Chapter 827, Section .07 of the Florida Statutes, every staff member is required to report any suspected child abuse or neglect whether it be physical, sexual, or emotional to the proper authorities.



I _____ the parent or legal guardian of
_____ (student's name) have read and understood Montessori
Children's Academy's:

Disciplinary procedures and expected conduct policy Initials _____

Florida Department of Children and Families brochure

"Know your Child Care Center" Initials _____

Parent Handbook Initials _____

Signature of parent or legal guardian

Signature of parent or legal guardian